CONSTITUTION AND BYLAWS

MAGNIFICENT MOUNTAIN MEN CLUB, INC. A Colorado Nonprofit Corporation

> Academy of Model Aeronautics Charter Club Number 177



Table of Revisions

REVISION	DATE	DESCRIPTION	APPV'D
Original	1/10/1966	Original issue of Constitution and Bylaws	Don McGhee
А	8/21/1967	Unspecified modification	Don McGhee
В	3/3/2004	Rewritten to accommodate AMA requirements	Club Membership
С	12/12/2009	Added Cover Page 1 with Revisions Table.	JBM-President
		Revised Article 6 section 2.	
		General Text Grammatical Revisions.	1
		Approved at Annual Meeting.	
D	12/8/2012	Updated Article 5 to reflect current Club operations.	MDS -
		Added a Section 6 under Article 5 to establish the	President
		MMM Hall of Fame.	-
		Approved at Annual Meeting.	-
E	11/28/2017	Removed references to SAM 1. Introduced paragraph numbers/letters within sections, for easier referencing. Standardized disparate formatting. Corrected minor grammatical and punctuation errors. Submitted at Annual Meeting, Dec 2, 2017.	Pete McQuade on behalf of Jerry Murphy, President
F	01/09/2021	Major edit to update content and improve clarity, consistency, organization, and format; to better define the roles and makeup of the Leadership Council; to explicitly define limits on spending Club funds; to define a process for removing officers from office.	Club Membership

Article 1 – Club Name

The official name of this organization shall be "The Magnificent Mountain Men Club, Inc.," hereinafter referred to as "the Club." The Club is a nonprofit corporation incorporated in the State of Colorado. The Club shall have the mailing address of the current Secretary/Treasurer.

Article 2 – Purpose of the Club

The purpose of the Club is to support and promote the sport of Free Flight Aeromodelling, to foster competition among hobbyists, to provide logistical and other support for Free Flight activities, and to reward outstanding performances. Additionally, the Club shall encourage education and collaborative research, and shall sponsor competitive events to promote the design and flying techniques of the sport.

Article 3 – Club Affiliations

The Club shall be a chartered model airplane club under the Constitution and Bylaws of the Academy of Model Aeronautics (AMA) and shall be governed in all its operations by the Constitution and Bylaws of the AMA. In addition, the Club shall encourage membership in the National Free Flight Society (NFFS), Flying Aces Club (FAC), and/or other Free Flight model airplane organizations that may be applicable and be supportive of their activities.

Article 4 – Membership

Any current member in good standing of the Academy of Model Aeronautics (AMA) is eligible for membership in the Club. There shall be two classes of membership:

- 4.1 <u>Regular Membership</u> Entitles the member to the right to vote at the Annual Business Meeting, use of the Club flying facilities, receipt of the Club newsletter, and access to a digital copy of the Club Constitution and Bylaws. (This document.)
- 4.2 <u>Life Membership</u> Is a special privilege and entitles an individual to all the privileges of regular membership for life, free of Club dues. Life Membership may be bestowed upon those individuals who show exceptional dedication and performance to the Club and the sport of Aeromodelling. Any Club member may nominate another member for this rare and special privilege by sending the Leadership Council a written justification for the nomination. A two-thirds vote of the Leadership Council is required for bestowing life membership.
- 4.3 <u>Hall of Fame</u> A Hall of Fame shall be maintained in perpetuity to recognize and honor club members who have demonstrated outstanding flying performance and/or club support at the highest level. An ad hoc Hall of Fame Committee shall be appointed by the president to consider a member for induction into the Hall of Fame. Nomination and selection criteria for induction shall be documented in a Hall of Fame policy document. (See the article "Club Policies and Procedures Repository" below.)

Article 5 – Elected Club Officers

- 5.1 <u>Elected Officers</u> The officers of the Club shall consist of: President, Vice President, and Secretary/Treasurer. Officers shall be elected by a simple majority of the Club members attending the Annual Business Meeting. The normal term of office shall be one year, starting at the close of the Annual Business Meeting.
- 5.2 <u>Qualifications for Elected Officers</u> Any current member of the Club and the AMA who is in good standing with both organizations, is eligible for election to an officer position.
- 5.3 <u>Term Limits</u> –The President and Vice President shall be term-limited to four consecutive years in the same position. A term limited officer may run for office again after a one-year abeyance from that office.
- 5.4 <u>Vacancies</u> In the event the Vice President or the Secretary/Treasurer resigns or is otherwise unable to serve their full term, the President, after consulting with the Leadership Council, shall appoint a successor to fill the vacancy until the next Annual Business Meeting. In the event the President resigns or is otherwise unable to serve his/her full term, the Vice President shall become the new President and the Leadership Council shall, with the new President conducting the vote and participating as an LC member, by simple majority, appoint a new Vice President to serve the remainder of the term. (See the article, "Club Leadership Council" below.)
- 5.5 <u>Removal From Office</u> If a Vice President or Secretary/Treasurer is thought to be guilty of gross dereliction of duty, the President may request that the Leadership Council vote, by two-thirds majority (with the affected officer not voting), to remove that officer from office and replace him/her for the remainder of their term.

If any club member believes the President is unfit for the role, the member may call for (and arrange the logistics for) a Special Meeting that must be attended by at least half of paid members. At that meeting the club member will conduct the discussion among those present and will afford the President ample opportunity to present any desired defense. A vote for removal will be called for, and if two thirds of those present vote for removal, the President will be replaced by the VP.

The VP, who is now President, must serve out the remaining year as President or call for an election for President either at that very meeting or by calling for another Special Meeting for that purpose.

- 5.6 Duties of the President -
 - 5.6.1 <u>General Duties</u> The President is responsible for promoting the best interests of the club and is the primary decision authority for issues not requiring a vote by the Club membership or the Leadership Council. The President shall represent the Club with the Academy of Model Aeronautics and with local government agencies, as required.

- 5.6.2 <u>Specific Duties</u> The President's specific duties include, but are not limited to, the following.
 - 5.6.2.1 The President shall make decisions on behalf of the Club, except those requiring a vote of the Club membership or the Leadership Council. (See the article, "Club Leadership Council" below.)
 - 5.6.2.2 The President shall preside at the Club's Annual Business Meeting. (See the article "Annual Business Meeting" below.)
 - 5.6.2.3 Within the limitations described in the article "Club Finances" below, the President shall be authorized to approve payment of AMA contest sanction fees as well as ordinary day-to-day expenses.
 - 5.6.2.4 The President shall appoint committees and individual positions as required to promote the interests and activities of the Club. (See the article "Appointed Positions and Committees" below.)
 - 5.6.2.5 Reconcile proposed amendments to the Club Constitution and Bylaws with the existing document, and prepare it for a vote among Leadership Council members prior to presentation to Membership.
 - 5.6.2.6 To ensure important decisions are made with the best "corporate knowledge" and good judgment available within the Club, the President shall consult with the Leadership Council on all important matters such as calendar adjustments, significant expenditures or decisions affecting flying facilities. (See the article "Club Leadership Council" below.)
- 5.7 <u>Duties of the Vice President</u> The Vice President shall assist the President to ensure the goals and duties of the President are achieved. The Vice President shall assume the duties of the President if for any reason the President is not able to perform his or her duties. The Vice President shall ensure the Club's perpetual trophies are available for presentation at their respective MMM major contests and shall perform any additional tasks assigned by the President.
- 5.8 Duties of the Secretary/Treasurer -
 - 5.8.1 <u>Secretary Duties:</u> The Secretary/Treasurer shall keep the current AMA Club Charter and other official documents of the Club. The Secretary/Treasurer shall take meeting minutes during the Annual Business Meeting and make the minutes available for all Club members via the Club Newsletter. The Secretary/Treasurer shall maintain a current membership roster and maintain the Club mailing list.
 - 5.8.2 <u>Treasurer Duties:</u> The Secretary/Treasurer shall maintain all Club financial records, collect dues from members, and maintain the Club bank accounts. The Secretary/Treasurer shall be responsible for safekeeping of all Club funds, including the Club bank accounts, and provide a written and verbal report of the Club finances at the Annual Business Meeting. This officer shall ensure that Club financial obligations are promptly met.

Article 6 – Club Leadership Council

6.1 <u>Purpose of the Leadership Council</u> – There are two general purposes of the Leadership Council:

Purpose I: To provide seasoned and informed advice to the President, and to ensure the President has at his/her disposal the best "corporate knowledge" and judgment available within the club when making decisions. While serving in this role, members of the Leadership Council may at times be polled by the President. Such votes are not binding on the President, but it is understood that a well-serving President consults members of the Leadership Council routinely when making significant decisions.

Purpose II: To serve as decision authority for the specific purposes listed below under "Decisions Requiring Leadership Council Approval." For this Purpose, the President presides over Leadership Council as a voting member, and is responsible for executing decisions made in this manner, which are binding.

- 6.2 <u>Membership of the Leadership Council</u> The core Club Leadership Council shall consist of the President, Vice President, and Secretary/Treasurer, plus three additional members chosen by the President, who typically would possess important club knowledge and experience. As soon as possible after the President has formed his/her Leadership Council for the President's current term (preferably in the first month of his/her term) the President shall publish in the Club Newsletter the names of the members of the Leadership Council for membership consideration. Lack of serious objection will be considered approval of the President's Leadership Council choices for the current year.
- 6.3 <u>Term of the Leadership Council</u> The Leadership Council shall serve a term of one year. There are no term limits for Leadership Council members, except for the term limits of current elected officers serving on the Leadership Council.
- 6.4 <u>Decisions Requiring Leadership Council Approval</u> Approval by the Leadership Council, by simple majority, is required for the following actions:
 - 6.4.1 Approval of major-contest expenses and other major expenses (See the article, "Club Finances" below.)
 - 6.4.2 Filling a vacancy of the Vice President or Secretary/Treasurer (see the article "Elected Officers" above)
 - 6.4.3 Bestowing life membership on a Club member
 - 6.4.4 Removal from office of a club officer other than President, club committee member, or holder of an appointed position (See the article, "Elected Officers" above.)
 - 6.4.5 Imposition of certain disciplinary actions on a Club member. (See the article "Disciplinary Actions" below.)
 - 6.4.6 Making temporary emergency Amendments to Club Constitution and Bylaws (See the article "Amendments to Club Constitution and Bylaws" below)

Article 7 – Appointed Positions and Committees

- 7.1 <u>Appointed Positions</u> The President may appoint club members to positions deemed necessary to perform certain long-term or recurring duties in the interest of the Club. Such positions may be either permanent or temporary. Examples of such positions include the following: Club Newsletter Editor, Club Indoor Coordinator, and State Land Board Liaison. At least once each year, the President shall publish a complete list of all such positions in the Club Newsletter. The duties of all such positions shall be documented in the Club Policies and Procedures Repository.
- 7.2 <u>Committees</u> The President may form committees to perform duties as necessary in the interest of the Club. Such committees may be either permanent or temporary. Examples of such committees include the following: The Major Contest Management Team (See the article, "Club Contests and Other Flying Events" below), and a committee to search for new flying sites (if and when necessary). At least once each year, the President shall publish a complete list of all such committees in the Club Newsletter. The duties of all committees shall be documented in the Club Policies and Procedures repository.

Article 8 – Club Finances

Necessary expenses of the Club shall be paid from the treasury. Income sources for the Club normally include the following: membership dues, contest entry fees, and donations. No officer or member of the Club shall have authority to incur expenses in the name of the Club, except as specified below.

- 8.1 <u>Contest Sanction Fees</u> The President shall be authorized to pay AMA contest sanction fees.
- 8.2 <u>Ordinary Day-to-Day Expenses</u> The President is authorized to make one-time purchases or payments of not more to \$100 per purchase/payment. Such expenses shall not total more than \$500 in a given calendar year. The President shall inform the Leadership Council before committing the Club to any such expense, time permitting.
- 8.3 <u>Major-Contest Expenses</u> Since total expenses for a major contest normally exceed \$500, such expenses shall be estimated beforehand by the Major Contest Management Team and approved by the Leadership Council.
- 8.4 <u>Other Major Expenses</u> Expenses of between \$100 and \$500 per purchase/payment or that total up to \$500 for the year, and that are not either contest-sanction fees or major-contest expenses, must be approved beforehand by the Leadership Council. Any expense of over \$500 (either individually or in total for the year) that can reasonably be anticipated for the coming year must be approved beforehand by majority vote of the members attending the Annual Business Meeting. Such expenses of over \$500 that cannot be anticipated (such as emergency expenses) must be approved by a special vote by the Club membership. Such a vote may be conducted via e-mail and/or telephone.

A review of dollar figures cited in Article 8 shall be conducted annually by the Secretary/ Treasurer and reported on during the Annual Meeting.

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Article 9 – Annual Business Meeting

The Club shall conduct one Annual Business Meeting per year, typically in the December-January timeframe. The purpose of the meeting is to discuss and vote on (as appropriate) issues including the following: a review of the Club activities for the year just ending; a review and projection of club membership and finances; status of club flying venues; major issues facing the club; proposals for new activities, policies, and procedures; anticipated major expenses requiring a vote of the membership (See the article "Club Finances".); the next year's contest schedule; presentation of club awards for the year just ending; election of officers for the next year. The members present shall constitute a quorum and their voting decision is final. Notice of the Annual Business Meeting shall be posted in the Club Newsletter at least 30 days in advance of the meeting.

Article 10 – Club Newsletter and Online Presence

- 10.1 <u>Newsletter</u> A Club newsletter, called "The MaxOut" shall be published and distributed online by the Newsletter Editor a minimum of three times per year. It will also be mailed in hard copy to club members preferring hard copy, at no extra charge to those members. The purpose of the Newsletter is to provide information on upcoming activities, past activities, news, or other information of interest to the club membership, and to share knowledge in support of the sport of Free Flight Aeromodelling. The Newsletter is an important means of communicating with the greater Free Flight community and representing the Club to that community. A Newsletter Editor shall be appointed by the President, to ensure the quality and timeliness of the Newsletter.
- 10.2 <u>Online Presence</u> A vibrant, up-to-date online presence is vital to the long-term welfare of the Club and the sport of Free Flight. Therefore, a Club website shall be maintained by a member appointed by the President. Social media presence is important to the Club as well, and such presence should be maintained by a member appointed by the President. Specific guidance for Club online presence shall be maintained in the Club Policies and Procedures repository. (See the article "Club Policies and Procedures Repository".)

Article 11 – Contests and Other Flying Events

- 11.1 <u>AMA-Sanctioned Contests</u> The club shall sponsor at least one annual AA level or higher AMA sanctioned contest and one Fédération Aéronautique Internationale (FAI) contest per year. The club may sponsor additional AMA-sanctioned contests and/or record trials as approved by the membership at the annual meeting. Holding monthly sanctioned contests is highly encouraged.
- 11.2 <u>Educational Outreach Events and Fun-Fly's</u> The Club may support educational outreach events, such as build-and-fly demonstrations at local schools. The Club may also hold fun-fly events as weather and other factors allow. Educational outreach events and fun fly events are normally not AMA-sanctioned.
- 11.3 <u>Contest Directors</u> Given the large number of contests that will normally be held in any given year, it is desirable that as many Club members as possible be qualified with the AMA as contest directors (CD's). CDs shall conduct contests in compliance with AMA requirements and Club contest procedures, including the Club's "Post-Contest CD Responsibilities" checklist. That checklist and other Club contest procedures shall be part of the Club Policies and Procedures repository and shall be kept up to date. (See the article, "Club Policies and Procedures.")
- 11.4 <u>Major Contest Management Team (MCMT)</u> For planning and execution of the Club's major contests (AA level or greater), a MCMT will be formed by the President, in consultation with the Leadership Council. The term of the MCMT will be one year. There are no term limits on MCMT members. Duties of the MCMT shall be documented in the Club Policies and Procedures repository.

Article 12 – Disciplinary Actions

If a Club member or other person participating in Club activities acts against the best interests of the Club, or in violation of the rules of the Academy of Model Aeronautics, or unlawfully, that member may be subject to the Club disciplinary actions described below.

- 12.1 <u>Cause for Disciplinary Action</u> Any Club member who engages in any of the following actions may be considered as demonstrating cause for disciplinary action. The same applies to any non-member visiting or participating in a Club activity who engages in those actions.
 - 12.1.1 Actions jeopardizing access to or use of the Club flying site(s)
 - 12.1.2 Behaviors subjecting the Club or any of its members to possible legal actions
 - 12.1.3 Intentional and serious violation of the AMA Safety Code
 - 12.1.4 Any unlawful acts
 - 12.1.5 Violence or threats against any other person or persons

12.2 <u>Confronting an Offender</u> –Two overarching principles shall apply when addressing situations such as those mentioned in 12.1. The first is to cause the offending behavior to stop, particularly in the case of personal safety situations. The second is to do so in such a way as to preserve goodwill among all concerned and to minimize any possible rancor among members or visitors.

Many such situations are easily resolved without resorting to disciplinary action or loss of goodwill. However, sometimes, more drastic action is required. The process for confronting an offender is as follows.

- 12.2.1 If the offending action takes place at a Club contest or event, the Contest Director shall request that the offender immediately cease the behavior and will explain why it is offensive. If one or more Club officers are present, the matter should be referred to them immediately. If no officer is present, or if the offender still refuses to comply after discussion with an officer, the offender shall be directed to vacate the premises immediately. If the offender still refuses, the officer(s) or contest director shall refer the case to the Leadership Council by email as soon as possible after the contest or event, for consideration of disciplinary action.
- 12.2.2 If the offending action takes place outside of a Club contest or event, a Club member or officer who becomes aware of it shall refer the case by e-mail to the Leadership Council.
- 12.3 Leadership Council Actions -
 - 12.3.1 When a case is referred to the Leadership Council, the Council must contact the accused offender within ten (10) calendar days of receiving the referral, to notify them of the allegation. The offender shall have the right to meet with the Leadership Council in person or by teleconference to challenge the allegation.
 - 12.3.2 After reviewing all sides of the issue, the Leadership Council shall vote to take one or more of the following actions: dismiss the charges; counsel the offender; or impose punitive action as defined below. If a two-thirds majority is not reached, the charges will automatically be dropped.
- 12.4 <u>Punitive Actions</u> The following punitive actions may be imposed on a Club member by the Leadership Council, following a two-thirds majority vote of the Leadership Council.
 - 12.4.1 Temporary revocation of the offender's Club membership, for a period not to exceed one year. After the period of revocation, the offender may reapply for Club membership.
 - 12.4.2 Recommendation for permanent revocation of the offender's Club membership. Permanent revocation shall require a vote of at least two-thirds of the Club members attending the next Annual Business Meeting.

Article 13 – Club Policies and Procedures Repository

The Club shall maintain an electronic repository of current club policies and procedures documents. The President shall appoint a member to maintain the repository. The documents in the repository shall describe specific details of Club operations as well as duties of officers, committees, and appointed positions. Examples of such documents include the following: duties of contest directors; duties of committees; duties of appointed positions; flying event rules; and procedures for Club awards. The content of each document shall be recommended by appropriate club members or officers and approved by the President, following consultation with the Leadership Council. The Policies and Procedures repository shall be made available to all members for their use.

Article 14 - Amendments to the Club Constitution and Bylaws

The Club Constitution and Bylaws (this document) may be amended by a two-thirds vote of the members attending an Annual Business Meeting, provided that notice of the proposed amendment has been supplied to members of the Club at least 30 days prior to the Annual Business Meeting. The Leadership Council may take emergency action to enact temporary amendments as required to deal with special situations. These amendments will expire at the end of the current calendar year, unless approved for adoption at the next Annual Business Meeting.

Any member may propose a Revision to the Club Constitution and Bylaws by contacting a member of Leadership Council. The President, with the assistance and guidance of members of Leadership Council, is responsible for reconciling proposed amended language with existing language within the document, and for bringing the proposed Revision to a vote within the Leadership Council. A proposed Revision will be presented to Membership for formal approval at the Annual Business Meeting if Leadership Council approves it by a two-thirds vote.